

MINUTES OF THE CCRA BOARD MEETING

 ZOOM Conference Call

 October 19, 2020

 10:30 am - 12:30 pm

**PRESENT:**

Ellen Bull President

Marilyn Scott Vice President

Chuck Baker Director

Luzia Bidwell Director (Web)

Pat Brown Director (Membership)

Michael Gauthier Director

Pat Lee Director (Events)

Anne Longman Director
Valerie Smith Director
Eva Zehethofer Director (Telecommunications)
Stephanie Carrillo College Resource (Minute Taker)

Fiona Gosh-Bedlington College Resource

Dana Gour College Resource

**REGRETS**:

Emma Dunk College Resource

**1.0 WELCOME**

Ellen called the meeting to order at 10:30am.

**2.0 REVIEW AND ACCEPTANCE OF OCTOBER 19, 2020 BOARD MEETING AGENDA**

Review and approval of agenda – Ellen would like to move the virtual finance session to an earlier section of the agenda

*Motioned by: Anne Longman*

*Seconded by: Luzia Bidwell*

*Moved: All in Favour*

**3.0 REVIEW AND ACCEPTANCE OF SEPTEMBER 14/20 BOARD MEETING MINUTES**

The September 14, 2020 Meeting Minutes were reviewed and accepted without any need for revisions.

*Motioned by: Chuck Baker*

*Seconded by: Pat Lee*

*Moved: All in Favour*

1. **BUSINESS ARISING**
2. **Executive 2019 Reports distributed**
* Executive Reports of 2019 Y sent to CCRA members in October in place of AGM via email

1. **2021 Membership Suspension- Ontario Colleges Retirees Association (OCRA) Notification**
* Ellen let Linda Choptiany (President of OCRA) know that the Board decided to not collect membership dues for 2021 since events are impacted as a result of COVID – 19 restrictions
* Individuals who want to be renew their OCRA membership will need to reach out to OCRA directly
1. **Fall AGM- Oct. 21 (and COVID 19)**

 **5.0 DIRECTOR’S REPORTS**

1. **President’s and Treasurer’s Report – Presented by Ellen Bull**
* The financial books are ready for 2019 and those pertaining to 2020 are almost complete; Ellen will connect with Ing Sutanto (Manager, Financial Planning, Centennial College) to see if she could do the 2019 and 2020 reports together
* Message from OCRA sent to members today (October 19/20)
* Bank statements sent by Ellen to Board members via email as an FYI
* The CCRA will support the CCRA Scholarship this year
* OCRA payment will be sent to OCRA soon
* The 5k donation from the College has yet to be received; Ellen and Marilyn considering sending a letter to the President’s office stating that considering that the CCRA has not hosted activities this year, 2020 payment not required but 2021 payment will be welcome
* Ellen will build a budget for 2021 in January 2021
* Ellen to connect with Andrew Cartier (Pension Consultant, Centennial College) to see if he could email new retirees to let them know they can connect with us
1. **Membership Report – Led by Pat Brown**
* There are 3 new CCRA members
* Revised membership welcome letter sent to Marilyn and Ellen for review – Pat Brown will add a section noting that although the Board will not be hosting in-person events during the COVID-19 pandemic, virtual events will be planned and announced in near future as appropriate
* Information regarding financial planning session and executive reports sent to membership via email

1. **Events Report led by Pat Lee**
* In January 2021, the Board will plan activities for the new year to keep the membership engaged
* Chuck, Pat Lee, Ellen and Marilyn will meet as a subcommittee to discuss events and discuss ideas for a virtual Holiday meeting for the membership; Fiona, Dana and Steph will also join
1. **Webmaster Report led by Luzia Bidwell**
* The existing webpage is causing some difficulty – Lucy to reach out to Raphael Tigno (Centennial College Marketing Department) for assistance
* Lucy to also ask Raphael about number of visits to website
* A “what’ new at Centennial” segment will be added to the website; any institutional updates will be added as they become available, including perhaps the next update message from President Stephenson
1. **Telephone Communications Report led by Eva Zehethofer**
* No new telephone calls/inquiries came in since last Board meeting
* Regarding the September call from the daughter of a CAAT member inquiring about his pension; Eva followed up and recommended the caller reach out to CAAT directly

**6.0 NEW BUSINESS**

* 1. **Virtual Finance Session on October 21/20**
* Only 3 CCRA members signed up to attend the virtual Finance Session scheduled for October 21st (and hosted by the ODAE, Centennial College)
* Ellen and Marilyn noted that the session should be cancelled if it is only 3 members that have registered
* Fiona noted that 50-60% of people who register for virtual events do not attend
* Fiona will draft a message for the membership that can be emailed to them, and will also share a recorded webinar on the subject of wills and financial tips; these items can be posted on the CCRA website
	1. **Review/Renewal of Board Members**
* Ellen noted that we need to look at current Board positions/end of terms etc.
* Ellen noted that we have a lot of Board renewals to be confirmed at the 2021 AGM
* Ellen asks all to review the Directors document she shared by email week prior to current meeting
	1. **Membership linkage with OCRA**
* Discussed in President’s Report section above
	1. **Facebook**
* Lucy and Ellen have access as administrators – will stay as is now for now (visitors to the page cannot post comment etc.)
* Ellen will need to close current Facebook page and open a new one but before that the Board will need to strategize what the page should contain
* The Board agrees that it needs to be more active on social media

**NEXT BOARD MEETING DATE**

Next meeting is on November 9th at 10:30 am (ZOOM conference call)

Ellen noted that the November meeting should be focused on what we want to do for the Holiday Meeting now scheduled for December 16 (no longer December 9)

**MOTION TO ADJOURN MEETING AT 11:45AM**