



MINUTES OF THE CCRA BOARD MEETING
ZOOM Conference Call
September 14, 2020
10:30 am - 12:30 pm

PRESENT:

Ellen Bull	President
Marilyn Scott	Vice President
Chuck Baker	Director
Luzia Bidwell	Director (Web)
Pat Brown	Director (Membership)
Michael Gauthier	Director
Pat Lee	Director (Events)
Anne Longman	Director
Valerie Smith	Director
Eva Zehethofer	Director (Telecommunications)
Stephanie Carrillo	College Resource (Minute Taker)

REGRETS:

Fiona Gosh-Bedlington	College Resource
Emma Dunk	College Resource
Dana Gour	College Resource

1.0 WELCOME

Ellen called the meeting to order at 10:30am.

2.0 REVIEW AND ACCEPTANCE OF SEPTEMBER 14 BOARD MEETING AGENDA

- Ellen requested to add Facebook to the agenda under new business

Motioned by: Chuck Baker
Seconded by: Michael Gauthier
Moved: All in Favour

3.0 REVIEW AND ACCEPTANCE OF JUNE 8/20 BOARD MEETING MINUTES

The June 8, 2020 Meeting Minutes were reviewed and accepted without any need for revisions.

Motioned by: Michael Gauthier
Seconded by: Valerie Smith
Moved: All in Favour

4.0 BUSINESS ARISING

a. New Membership Package

- Pat Lee and Pat Brown, along with Ellen and Luzia, completed the new membership brochure that is used to provide new retirees with information about the CCRA, and that also facilitates the recruiting of new membership; Andrew Cartier (Pension Consultant, Centennial College) is now using the new brochure and Luzia will ensure the new version is posted on the CCRA webpages.

b. Directors and Officers Liability Insurance

- \$750.54 was the insurance cost effective July 1 2020 to July 1, 2021; it has been paid and will need to be renewed every Summer

c. Fall AGM- Oct. 21 (and COVID 19)

- Fall CCRA AGM will not be taking place due to COVID-19 restrictions

- Draft *Executive Report* will be sent to the membership; financial statements will not be sent by email but presented at the next possible in-person meeting
- The 2020 AGM will be postponed until 2021
- 2021 Membership – Ellen asked the Board if it would be suitable to suspend membership dues for 2021 seeing as COVID-19 has disrupted traditional activity; members would remain in good standing in the meantime

Motion to suspend membership dues for the 2021 year:

Motioned by: Marilyn Scott

Seconded by: Chuck Baker

Moved: All in Favour

5.0 DIRECTOR'S REPORTS

a. President's and Treasurer's Report – Presented by Ellen Bull

- The financial books are ready for 2019 and those pertaining to 2020 are almost complete; Ellen will work with Ing Sutanto (Manager, Financial Planning, Centennial College) on the latter

b. Membership Report – Led by Pat Brown

- 209 members are on the active membership list (active means they paid in last 3 years)
- 129 of these active members have renewed their membership for 2020; 18 have not renewed their membership since 2017; 4 members erroneously paid twice; 6 are renewed on OCRA's list but not on the CCRA's
- There are 22 lifetime OCRA members who have not paid CCRA membership dues
- Michael volunteered to look into how we could address the ongoing question of collecting 'dues' and how this is done for and by the CCRA and OCRA; Chuck also volunteered to join this working group.

c. Events Report led by Pat Lee

- In-person events will not be held until officials give the green light to do so; COVID-19 related updates are being tracked and restrictions will be

followed accordingly

d. Webmaster Report led by Luzia Bidwell

- Luzia will ensure the new CCRA membership package is posted on the CCRA webpages
- Luzia will update CCRA web pages to synch with the new membership brochure and as needed.

e. Telephone Communications Report led by Eva Zehethofer

- A call came in mid July with a question about pension matters
- A second call came in September from the daughter of a CAAT member inquiring about his pension; Eva will follow up soon and refer her to CAAT as we are not able to speak to this due to confidentiality reasons

6.0 NEW BUSINESS

- Not a lot of activity taking place with respect to the Sustainability Projects at the College
- Renewal of Board members – this is generally done at AGMs: Valerie will not continue on the Board after this year; the Board currently has 4 vacant Board positions
- Ellen asked that Board Renewals and Recruitment be added to the October Board Meeting agenda
- Discussion held about CCRA use of Facebook; Pat L., Marilyn, Chuck, Ellen and Lucy will join a sub committee about rules and suggestions about Facebook; further discussion to be held during the next/October CCRA Board Meeting

NEXT BOARD MEETING DATE

October 19, 2020

MOTION TO ADJOURN MEETING AT 12:30pm