

MINUTES OF THE CCRA BOARD MEETING

ZOOM Conference Call

April 13, 2022

10:30 am - 12:00 pm

**PRESENT**

Ellen Bull President

Marilyn Scott Vice President

Chuck Baker Director

Pat Brown Director (Membership)  
Luzia Bidwell Director (Webmaster)

Fiona Ghosh Bedlington College Resource

Pat Lee Director (Events)

Anne Longman Director

Renae Mohammed College Resource

Eva Zehethofer Director (Telecommunications)

Patrick Kusmider Guest

Ing Sutanto Guest

Joanne Pan Guest

**REGRETS**

Michael Gauthier Director (regrets)

**1.0 WELCOME & INTRODUCTIONS**

* E. Bull called the meeting to order at 10:34 a.m.
* Introductions and welcome
* Welcome to Patrick, new CCRA Board Member
* Welcome to Ing, new CCRA Board Member/Treasurer
* Welcome to Joanne, who will be reviewing our books

**3.0 REVIEW, ADDITIONS & ACCEPTANCE OF 2022 CCRA AGENDA**

*Motioned by: Luzia*

*Seconded by: Patrick*

*Moved: All in favour*

1. **REVIEW & ACCEPTANCE OF MINUTES FROM NOVEMBER 2021**

* Minutes can be shorter
* Correct Patrick’s last name spelling
* Discussion around faculty retirees listed that was circulated by College
* Correct the date of Spring event

*Motioned by: Luzia*

*Seconded by: Chuck*

*Moved: All in Favour*

**5.0 DIRECTOR’S REPORTS**

1. **President, Treasurer – Presented by Ellen Bull**

* E. Bull and M. Scott spoke to Dr. Craig Stephenson about retirees’ event; Dr. Stephenson would like this to take place in the fall
* Bank account activity has been shared. Activity reviewed
* Goal is to maintain this balance so that the Association could be independent if support from the college wanes or disappears
* Projected spending- Spring Lunch related expenses, Directors Liability Insurance and scholarship
* For discussion – a possible free lunch in the future

1. **Membership – Presented by Pat Brown**

* Three new members
* Email was sent about food drive
* Email was also sent about spring event. Member asked if refund can be issued in light of media on 6th wave of COVID-19
* There is still confusion between the CCRA and OCRA

1. **Website – Presented by Luzia Bidwell**

* We will thank all who participated in the food drive for the Ukraine and update the website with what was raised
* 24 guests for the spring lunch have registered via Eventbrite

1. **Telephone – Presented by Eva Zehethofer**

* No updates

1. **Events – Presented by Pat Lee**

* Discussion around 6th wave issues that may impact Spring Event. Concern around registrations
* P. Lee connect with Events Centre Staff regarding cancellation
* Events provided alternate dates
* Discussion around event - No added restrictions right now but need to decide on whether to reschedule or cancel
* Decision: Cancel and move to zoom for Spring Event on April 27, 2022 and plan a fall in person event.
* Discussion around communicating with everyone who has registered
* Decision to include “must cancel by” date and “must pay by date” for future events
* Action: Fiona and Renae to schedule event with Michael Szoke 10:30 am start
* Action: P. Lee to gather sub-committee to discuss next steps for spring event. Possible cooking demonstration (Ing suggested a video)
  + Invitation to go out no later than Tuesday, April 19
* Action: L. Bidwell to communicate with everyone who registered for in-person spring event through Eventbrite

**8.0 NEXT MEETING/EVENT DATES**

* Wednesday April 27, 2022 10:30 a.m. – 12 p.m. Spring Virtual Event
* Wednesday May 11, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday June 15, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday September 14, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday October 5, 2022, 10:30 a.m. – 12 p.m. – Fall AGM
* Wednesday November 9, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday December 7, 2022, time TBD – Holiday lunch

8.0 Motion to adjourn

*Motioned by: Luzia*

*Seconded by: Chuck*

*Moved: All in Favour*

**MEETING ADJOURNED AT 11:50 A.M.**