

MINUTES OF THE CCRA BOARD MEETING

ZOOM Conference Call

May 11, 2022

10:30 am - 12:00 pm

**PRESENT**

Ellen Bull President

Marilyn Scott Vice President

Chuck Baker Director

Pat Brown Director (Membership)  
Luzia Bidwell Director (Webmaster)

Fiona Ghosh Bedlington College Resource

Anne Longman Director

Renae Mohammed College Resource

Eva Zehethofer Director (Telecommunications)

Michael Gauthier Director

Patrick Kusmider Director

**REGRETS**

Ing Sutanto Director (Treasurer)

Pat Lee Director (Events)

**1.0 WELCOME & INTRODUCTIONS**

* E. Bull called the meeting to order at 10:35 a.m.
* Introductions and welcome

**2.0 REVIEW, ADDITIONS & ACCEPTANCE OF 2022 CCRA AGENDA**

* The meeting event date will be corrected to read 2022 not 2021 on the meeting agenda.

*Motioned by: Michael Gauthier*

*Seconded by: Luzia Bidwell*

*Moved: All in favour*

1. **REVIEW & ACCEPTANCE OF MINUTES FROM APRIL 2022**

* Correct the spelling of Luzia’s name in the minutes
* Correct the spelling of Patrick’s last name

*Motioned by: Chuck Baker*

*Seconded by: Luzia Bidwell*

*Moved: All in favour*

**4.0 DIRECTORS’ REPORTS**

1. **President, Treasurer – Presented by Ellen Bull**

* There was a debrief of the April Spring event. The Board members were very pleased with the event
* M. Scott will follow up with President Stephenson concerning the Fall retirees’ event.
* There was a discussion regarding request for Convocation volunteers; P. Brown has sent this out to our membership. We will wait to see how many people are interested. We will follow-up on who volunteered so we can include this in our newsletter
* The Board discussed the process for communicating the need for retirees volunteering at College events. Board members to send forward information on events they hear about that may be of interest to the group
* Discussion regarding procedure – this will depend on timing. Send to Executive to quickly approve or send to P. Brown and L. Bidwell
* E. Bull will add communications to the group to the agenda for next meeting
* Review of bank account and upcoming expenses
* I. Sutanto the new Treasurer is now a signatory
* Joanne Pan will be reviewing the CCRA books in June
* The CCRA will paying our annual scholarship fee of $1,000 fee in the coming months
* Fiona needs to be reimbursed for the gift cards – Ellen requires the bill to action this reimbursement

1. **Membership – Presented by Pat Brown**

* No new members
* Convocation volunteer communication sent to 200 members
* Yvonne Glenville emailed about a deceased member and other emails received by P. Brown were spam
* P. Brown will continue to monitor the spam messages.

1. **Website – Presented by Luzia Bidwell**

* Having some issues with the website; will need to connect with Amy Leung, Digital Marketing Manager for assistance
* Luzia will be away in September, so a plan will need to be put in place for coverage for her position

1. **Telephone – Presented by Eva Zehethofer**

* No update

1. **Events – Presented by Marilyn Scott**

* Update on the meeting with Josh Fraser, Manager of Strategic Operations, School of Hospitality, Tourism and Culinary Arts regarding one of the Chefs leading a session with our members.
* Review what is happening in the fall as well as AGM in terms of speakers or entertainers – send ideas to Ellen
* Planning on in person in the fall for events and board meetings
* Plan for hybrid meetings going forward

1. **Sustainability – Presented by Michael Gauthier**

* M. Gauthier suggested CCRA membership look at the website regarding sustainability activities on a regular basis
* Centennial College earned a gold award for excellence in green sustainable development
* There is a garden preparation event at the Ashtonbee campus on Tuesday May 17 from 10:30 a.m. – 3 p.m.
* There is a planting day on May 26 time?
* M. Gauthier will l will send information on these events to the CCRA Board members and P. Brown will forward this information to the membership

1. **BUSINESS ARISING**

* By-laws – Presented by E. Bull and M. Scott
* Discussion/review around changes to bylaws
* Discussion around planning for new Directors and President
* Discussion around voting procedure
* Revised draft of bylaws will be shared by email

1. **NEXT MEETING/EVENT DATES**

* Wednesday June 15, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday September 14, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday October 5, 2022, 10:30 a.m. – 12 p.m. – Fall AGM
* Wednesday November 9, 2022, 10:30 a.m. – 12 p.m. – Board meeting
* Wednesday December 7, 2022, time TBD – Holiday lunch

1. **Motion to adjourn**

*Motioned by: Luzia Bidwell*

*Seconded by: Chuck Baker*

*Moved: All in Favour*

**MEETING ADJOURNED AT 12:07 P.M.**