



MINUTES OF THE CCRA BOARD MEETING
Zoom Tele-Meeting
June 14, 2023
10:00 a.m. -11:30a.m.

PRESENT

Marilyn Scott	President
Chuck Baker	Director
Luzia Bidwell	Director (Webmaster)
Pat Brown	Director (Membership)
Ellen Bull	Past President
Gail Derrington	Vice- President
Michael Gauthier	Director
Patrick Kusmider	Director
Pat Lee	Director (Events)
Ing Sutanto	Director (Treasurer)
Renae Mohammed	College Resource

REGRETS

Eva Zehethofer	Director (Telecommunications)
Fiona Ghosh Bedlington	College Resource

1.0 WELCOME& INTRODUCTIONS

- M. Scott called the meeting to order at 10:04 a.m. and welcomed the Directors.

2.0 REVIEW& ACCEPTANCE OF JUNE 14, 2023 AGENDA

Motioned by: M. Scott

Seconded by: C. Baker, M. Gauthier

Moved: All in favour

3.0 REVIEW & ACCEPTANCE OF MAY 10, 2023 MEETING MINUTES

Motioned by: M. Scott
Seconded by: L. Bidwell, E. Bull
Moved: All in favour

4.0 PRESIDENT'S REMARKS

- A decision was made by the Executive Team at the College to name the library after Ann Buller. There was a celebration for Ann and it was well-attended.
- Lisa White approached the CCRA to see if there were any volunteers for Convocation, however, there were no volunteers.
- M. Scott suggested putting together a list of events that retirees may be interested in assisting with in the Fall.
- Board consensus is that perhaps next year, the College can provide more detail regarding what the volunteering entails (i.e., roles) for Convocation so CCRA members know what to expect.

5.0 BUSINESS ARISING

a. Update on Park Gathering and Boat Cruise – P. Lee/M. Gauthier/C. Baker

- P. Lee, M. Gauthier and C. Baker went to Bluffers Park and Morningside Park to scope out the sites.
- Bluffers Park is open, beside the lake, has many trees and shade. There is plentiful parking. There are no pavilions.
- At Morningside Park, there are lots of trees. There are clearings for picnics and there are two pavilions. It is \$116 to reserve it (unknown for how long).
- Cannot stake tents into the ground.
- If there are 25 people or less, a permit is not needed (this needs to be confirmed).
- Permit and CCRA insurance details need to be confirmed before proceeding. E. Bull will determine who to approach about this.
- Event could be a simple lunch with sandwiches, coffee and tea.
- If at Bluffers Park, it could be a high tea at the lake.
- There is construction at Morningside Park.
- Activities would be a guest speaker, the luncheon, and games with prizes.
- Registration, whether paid or not, would be through Eventbrite.
- Advantages of this type of event include being minimal cost, close-by, and plenty of parking.
- Disadvantages include potential in climate/weather, and having to prepare food requires a time commitment and volunteers to do so.
- C. Baker noted that Morningside has a covered area. Bluffers Park has lots of tree coverage from the sun. C. Baker would prefer Bluffers Park because it's right on the water.

- C. Baker volunteered to help with food preparation.
- I. Sutanto suggested if there is no insurance required, maybe attendees need to sign a waiver before attending during registration.
- G. Derrington and E. Bull suggested ordering sandwiches/food.
- P. Lee, M. Gauthier and C. Baker will look into food options.
- The boat cruise is a longer day commitment. M. Gauthier noted the Bluffer's event is more work, but more people are familiar with the location.
- M. Gauthier suggested offering the boat cruise event in the future.
- L. Bidwell mentioned the boat cruise is not ideal for people with motion sickness or mobility issues. It is also a public event with several other people around. The boat cruise idea can be brought up at a future meeting for feedback.
- M. Scott said the cost of the boat cruise could be a deterrent for people attending. Maybe in the future, we can offer the boat cruise as well as another event, so people have a choice.
- P. Lee doesn't think the boat cruise will appeal to most members of the CCRA.
- P. Brown agrees that it is best to stick with an event in Toronto without the travel and extra expense. To take on two events for the first time may be too much.
- M. Scott suspects an event that is local and easy to get to will have a better turnout.
- Group consensus that \$10 will be charged for each guest a member brings to the lunch at Bluffers Park.
- Event to take place September 6; rain day will be September 14.
- G. Derrington to join event subcommittee group.
- E. Bull to look into insurance.
- M. Gauthier to look into maximum number of attendees, and confirm that insurance is not needed.
- Include on Eventbrite page wording that indicates if a person registers, they consent to having their picture taken and shared on the website and in the newsletter.

b. Update on Website Review – M. Scott/P. Kusmider

- P. Kusmider has finished reviewing the CCRA website and has now stepped down from this role.
- M. Scott thanked Patrick for all the thorough work he did on this.
- E. Buller noted we need to connect with people at the College to help the CCRA fix the website.
- R. Mohammed to look into who at the College can assist the CCRA with website updates.

c. Update on Facebook Review – M. Gauthier

- M. Gauthier will be stepping down from this review.
- A member of the Board is needed to manage the Facebook page.
- E. Bull noted there may be some new members of the CCRA who have the skills to do this.
- E. Bull suggested creating a members' page on the CCRA website, perhaps instead of a Facebook page.

6.0 NEW BUSINESS

a. Late Registration at Events – M. Scott/L. Bidwell

- M. Scott and L. Bidwell are proposing that the Board communicates that after the registration date closes for an event, the registration is closed. It is a lot of work to continue opening and closing registration on Eventbrite.
- A reminder could be sent in advance of registration closing to prompt members to register.
- Board is in agreement with this proposal.

b. Newsletter Proposal – M. Scott/G. Derrington

- A CCRA newsletter will further promote membership.
- Initial idea is to include a message from the President.
- First newsletter could go out in Fall; this would allow for time to develop content.
- G. Derrington will send a working document to the Board for feedback.
- The newsletter can be published on the CCRA website as well.
- Photos and event information from the September park luncheon can be shared with the membership via the newsletter.
- Save the dates can also be included in the newsletter.
- The newsletter would be annual, sent out every Fall.
- P. Lee suggested asking members to take pictures at events and sharing them with the Board for the newsletter and website.

7.0 OFFICERS' UPDATES

a. I. Sutanto - Treasurer

- I. Sutanto shared closing balance of account.
- The scholarship comes from a \$25,000 endowment; the interest funds the scholarship. P. Kusmider noted this needs to be changed on the website. There should be no mention of \$25,000. The website should state that a scholarship is awarded once a year in the amount of \$1,000.
- Discussion around awarding additional scholarships if interest allows for it.

b. L. Bidwell – Website

- The 2022 – 2023 scholarship recipient information is uploaded to the website.
- Everything is uploaded for 2023 meetings and agendas.

c. P. Brown – Membership

- A reminder was sent to members to renew their membership on May 11, 2023.
- M. Scott, G. Derrington and P. Brown crafted a new email encouraging people to join.
- In total, there are 62 renewals.
- There is still some confusion regarding OCRA and CCRA memberships and fees.
- Who should the invitation to Bluffer’s Park event go to? The last membership email sent suggested that retirees need to be a member to attend events.
- E. Bull suggested saying current members are invited, and including the link to renew memberships along with that wording.

d. P. Lee – Events

- Please see above.

8.0 NEXT MEETING DATE

- Pre-event meeting to take place on Wednesday August 30, on Zoom at 10:30 a.m. Estimated time for meeting is half an hour.
- Park event on September 6, 2023.
- Wednesday September 13, 2023 – Board Meeting
- Wednesday October 18, 2023 – Annual General Meeting
- Wednesday November 8, 2023 – Board Meeting
- Wednesday December 6, 2023 – Holiday Event

8.0 MOTION TO ADJOURN

Motioned by: M. Scott

Seconded by: E. Bull

Moved: All in Favour

MEETING ADJOURNED AT 11:51 A.M.