



MINUTES OF THE CCRA BOARD MEETING
Zoom Tele-Meeting
Wednesday, September 13, 2023
10:00 a.m. - 11:30 a.m.

PRESENT

Marilyn Scott	President
Gail Derrington	Vice-President
Chuck Baker	Director
Luzia Bidwell	Director (Webmaster)
Pat Brown	Director (Membership)
Michael Gauthier	Director
Pat Lee	Director (Events)
Ing Sutanto	Director (Treasurer)
Eva Zehethofer	Director (Telecommunications)
Renae Mohammed	College Resource

REGRETS

Ellen Bull	Past President
Patrick Kusmider	Director
Fiona Ghosh Bedlington	College Resource

1.0 WELCOME & INTRODUCTIONS

- M. Scott called the meeting to order at 10:07 a.m. and welcomed the Directors.

2.0 REVIEW & ACCEPTANCE OF SEPTEMBER 13, 2023 AGENDA

Motioned by: M. Scott

Seconded by: L. Bidwell & G. Derrington

Moved: All in favour

3.0 REVIEW & ACCEPTANCE OF JUNE 14, 2023 MEETING MINUTES

Motioned by: M. Scott

Seconded by: L. Bidwell & C. Baker

Moved: All in favour

- P. Lee's comment at the June 14, 2023 Board meeting regarding a boat cruise should read "P. Lee suggested a boat cruise on Toronto Harbour may not appeal to members as much as a boat cruise at a location outside of Toronto".

4.0 PRESIDENT'S REMARKS

- M. Scott welcomed Directors back from the summer break and thanked the Directors for their work making the Picnic by the Lake on September 6, a successful event.

5.0 BUSINESS ARISING

a. Debrief re: Picnic by the Lake – All

- 8 Board members were in attendance.
- 14 CCRA members were in attendance.
- 5 guests were in attendance.
- A total of 27 people attended the event.
- There were 7 cancellations.
- M. Gauthier volunteered to create a questionnaire to gather feedback on the event from attendees. M. Scott recommended the questionnaire be brief and she forwarded suggestions for questions to M. Gauthier.
- M. Scott sent out information on the expenditures for the picnic prior to the Board meeting.
- The total cost of the event was \$1,072.63...\$39.72 per person.
- It was recommended that CCRA members pay to attend all future additional events.

b. Update on Newsletter – G. Derrington

- G. Derrington has taken on the task of creating the newsletter.
- The goal is to have the newsletter sent to members in late October or early November.
- This timing was chosen to allow for the inclusion of information about the October 18, 2023 Annual General Meeting.
- Prior to sending the newsletter to CCRA members, the draft will be reviewed by M. Scott and all Board members for their feedback.

- It was suggested that a contest be held to choose a name for the newsletter.
- M. Gauthier suggested members' travel stories could be featured in the newsletter.

c. Telephone Communications – M. Scott for E. Zehethofer

- During E. Zehethofer's absence, M. Scott responded to the enquiries on the CCRA telephone line.

6.0 NEW BUSINESS

a. Discussion of Annual General Meeting (AGM) – October 18, 2023

- P. Lee has contacted the Event Centre to confirm a room for the AGM.
- M. Scott will let P. Lee know how many attendees there were at last year's AGM.
- M. Scott will send out an announcement to members about the event once P. Lee has secured the room reservation.
- M. Scott reminded the Board members to forward to her, their reports for presentation at the AGM (Membership, Treasurer and Webmaster).
- I. Sutanto's will submit her Finance report prior to her departure for a vacation.
- M. Scott as President and G. Derrington as Vice-President will be confirmed at the AGM.
- A budget for the AGM will be prepared so it is known what expenses will be incurred for this event.
- P. Lee will be coordinating the logistics of the AGM and she has advised the Board that a subcommittee is not required for this event.
- P. Lee will report back to the Board regarding planning for the event and related costs.
- M. Scott asked the Board for any suggestions regarding a speaker or entertainer for the event.
- There were several suggestions made:
 - Invite Andrew Cartier or Cal Hunter to talk about retirees' benefits.
 - Student entertainment was suggested as an idea for the AGM or Holiday event.
 - A presentation on the new A-Block building.
 - An update on the College activities/changes, from President Craig Stephenson.
 - A guest speaker telling the stories of their travels.
 - A guest speaker from a travel agency to promote as their company/products. Similar to the presentation done by Renee Procenko.

- A presentation on pensions, similar to the presentation at the Ontario Colleges Retirees' Association (OCRA) Annual General Meeting.
- 30 minutes was agreed upon for the guest speaker/entertainment.
- The Board will look at all options.
- Door prizes will be given at the end of the AGM.
- M. Scott will speak to N. Horowitz, Dean of the Story Arts Centre, concerning the possibility of having Story Arts students provide entertainment at the AGM.
- M. Gauthier and G. Derrington will look into the pension piece with the speaker from OCRA.

b. Telephone Communications – M. Scott

- No new updates.

7.0 OFFICERS' UPDATES

a. L. Bidwell – Webmaster

- L. Bidwell had to leave the meeting prior to delivering her report on the Website.

b. P. Brown – Membership

- There are currently 239 members on the list.
- 94 members renewed for 2023.
- 11 emails were returned to P. Brown as the contact information for these members has changed.
- Two people asked to be removed from the CCRA emailing list.
- There was 1 new CCRA member for 2023.
- There continues to be some confusion between OCRA and the CCRA with respect to annual dues.
- M. Scott and P. Brown will prepare a letter to people to be sent to individuals who were formerly members of the CCRA, to encourage them to rejoin the Association.
- Discussion to take place regarding how the CCRA can attract new members, how members are retained, and the benefits of membership.

c. P. Lee – Events

- Please see above.

d. I. Sutanto – Treasurer

- I. Sutanto will send P. Lee the receipt for the gift card that contained \$2.
- I. Sutanto will follow-up with the College regarding the CCRA scholarship.
- I. Sutanto will be traveling during the months ahead and consequently will not be attending CCRA Board Meetings on a regular basis.

8.0 NEXT MEETING DATE

- Wednesday October 18, 2023 – Annual General Meeting
- Wednesday November 8, 2023 – Board Meeting
- Wednesday December 6, 2023 – Holiday Event

8.0 MOTION TO ADJOURN

Motioned by: M. Scott

Seconded by: C. Baker, P. Brown

Moved: All in Favour

MEETING ADJOURNED AT 11:23 A.M.